

SEP 17 2014



Expense Claims Forms

Date: September 15, 2014

EMPLOYEE#

VP-0006

NAME Susan Peterson

Position

DEPT Board of Governors

Mailing Address:

FIRST MIDDLE LAST

Itinerary and Purpose of Travel : Travel expenses: July 17-18, 2014 Board meetings

Please leave the colored cells for Financial Services

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Description	NET Amount	GST Amount	Total Amount
1				2100									\$ -
2	7/18/2014	Travel-BOG	3102	2100	890030	800				Blueline taxi-to Ottawa airport from home (BOG)	\$ 45.00		\$ 45.00
3	7/17/2014	Travel-BOG	3102	2100	890030	800				Car Rental YYC	\$ 252.47	\$ 12.55	\$ 265.02
4				2100									\$ -
5				2100									\$ -
6				2100									\$ -
7				2100									\$ -
8				2100									\$ -
9				2100									\$ -
10				2100									\$ -
11				2100									\$ -
12				2100									\$ -
13				2100									\$ -
14				2100									\$ -
15				2100									\$ -
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25				2100									\$ -
26				2100									\$ -
27				2100									\$ -
28				2100									\$ -
29				2100									\$ -
30				2100									\$ -
31				2100									\$ -
32				2100									\$ -
33				2100									\$ -
34				2100									\$ -
35				2100									\$ -
ENTERED SEP 23 2014													
Total Expenses : A											\$ 297.47	\$ 12.55	310.02

Summary by Expense Type										
GL	Fund	Expense Type	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3101	2100	Travel						-	-	-
3102	2100	Travel-BOG						297.47	12.55	310.02
3105	2100	Accommodation						-	-	-
3106	2100	Meals						-	-	-
3610	2100	Hosting						-	-	-
3611	2100	Hosting-Alcohol						-	-	-
3107	2100	Incidentals						-	-	-
6132	2100	Travel Advance						-	-	-
Total								297.47	12.55	310.02

Travel Advance (positive)	B 6132-2100	\$		1
	A-B	\$		310.02

Date

Sept 16, 2014

Date

Sept 16, 2014

Date

SEP 23 2014

Date

Return to Requestor	
Department	Executive Office
Cost Centre Code	890030
Prepared By	

Ottawa

Job #

RECEIPT FOR CAB FARE

Amount \$ 45.00 Date 07/18/14

From airport

To [REDACTED]

Cab No. 779 Driver [REDACTED]

H.S.T. included in meter fare



RECEIPT

Rental Agreement Number: 953839795
Vehicle Number: 32320632

1605999-CA-4
3 2 0 6 3 2
499JD
HYUNDAI SONATA SE
27 KMS
MI

YOUR INFORMATION

DAQUINO, SUSAN MS
PAYMENT METHOD:

YOUR RENTAL

Picked up: YYC
Date/Time: JUL 17, 2014@10:54AM
Returned: YYC
Date/Time: JUL 18, 2014@03:07PM
Veh Group: Full-Size
Veh Charged: Full-Size
Vehicle: HYUNDAI SONATA SE
Odometer Out: 16427
Odometer In: 16729
Fuel Reading: Full

JUL 18, 2014@03:07 PM
800 AIRPORT ROAD
SUDARY, AB, T0E 5W0, CA

Time And/Or Location:
TS/SERVICES

29.95/day Declined
Balance unavailable
Reaction unavailable

YOUR VEHICLE CHARGES

2 DY@ 101.02 202.04
YOUR TIME AND MILEAGE: 202.04

YOUR TAXABLE FEES

GST TAX 12.55
*\$6/DY FEE 12.00
**15.61% FEE 32.47
**VLF FEE 2.50
FTP SR\$ 0.75DY* 1.50
ENERGY RECOVERY 0.98/DY 1.96

YOUR SUBTOTAL
TAXABLE SUBTOT 252.47
PST .000% .00

YOUR NON TAXABLE ITEMS 12.00

TOTAL CHARGES 265.02
NET CHARGES 265.02
YOUR TOTAL DUE: 0.00

**CONCESSION RECOVERY FEE
*CUSTOMER FACILITY CHARGE
*CUSTOMER FACILITY CHARGE
**VEH LICENSE FEES \$1.25/DY
*FTP SUR \$ 5.25 MAX
FF MLS/PNTS EARNED 500

THANK YOU FOR RENTING WITH AVIS

GST NO R100361989

Other inquiries or e-receipt visit
R DAMAGE RESP- - BUS RENT

or call 403-221 1700

opt or decline optional services/products

Rate

mile with the same fuel level as you
do not, additional fuel fees may apply. 0.00-1.00
flat rate fee. 1.05 KMS and above equals
\$0 per Lit. I AGREE

AVIS NOTICES
1. USE & DISCLOSE YOUR PERSONAL DATA (PRIVACY
MANAGEMENT, DEVELOPMENT & PROTECTION)
2. AVIS' AFFILIATES & AVIS SYSTEM LICENSEES,
OTHER PRODUCTS & SERVICES
ITS & SERVICES. I

ALL NOTICES AND TERMS HERE AND IN THE RENTAL
AGREEMENT, FINES AND ADMIN FEES TO BE CHARGED TO

YOUR AVIS RENTAL CHARGED TOGETHER
WITH ANY AVIS LICENSE IDENTIFIED ON THIS

IF VEHICLE WAS RENTED TO YOU BY HYPER.

RENTAL AGREEMENT NUMBER
Customer Name : Di
Customer Lic Number : C
Method of Payment : V
Branch Partner Num : C

Pickup Date/Time : JUL
Pickup Location : 2000
CALG

Additional Fee
YOUR ESTIMATED VEHICLE
Rate : DAY Max: 100 HR
RATE CHART

Rate : 75.77
Day : 101.02
AD DY: 101.02
Rate : 707.14
Rate: 2000.60
KMS UNLIMITED

Your Estimated Time &
Energy Recovery Fee 0.1
**6/DY FEE
15.61% Concession Reco
Vehicle License Fee 1.25
FTP Sur 5.25 Max: 25.00
Customer Subtotal Cha
YOUR ESTIMATED TOTAL C
CUSTOMER FACILITY CHA

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